

Winscribe Voice Recording Workflow



- Boardroom
- Conference
- Hansard
- Court
- Dictation



One server – many recording rooms
Network based solution
Attach agenda and minutes to recording
Segment recordings with overlap
Rapid job tracking and job status view
Visual workflow display
Import from most makes of digital voice recorders
Automatic archiving of all recordings
Automatic routing of recordings and processing
Record multiple meetings simultaneously
Secure encryption of audio files
Bookmark to note critical points
SQL Database



Digital Voice Recording Workflow



Winscribe is a software-based Meeting Recording, Hansard Recording, Court Recording, transcription, digital dictation and workflow routing solution empowering thousands of organisations globally to take better control of their document management, voice recording, dictation and transcription needs.

Automated and Intelligent Workflow

Winscribe Dictation is a centralized digital dictation workflow system with the technology to remove manual processes from the dictation and transcription workflow. Winscribe Dictation's workflow capabilities are able to acquire organizational intelligence and use this intelligence to make the most efficient work distribution decisions.

Mobile Speech Productivity

Mobility and flexibility are critical in today's fast moving business environment. Winscribe provides business professionals with the freedom to capture and deliver dictation immediately by using mobile devices such as iPhones, iPads, Windows smartphones, BlackBerry smartphones, and Android smartphones and tablets. They also enable organizations who have already embraced mobility to deploy an advanced workflow system without incurring additional hardware costs.

Secure Audio and Data Management

It is critically important for professional organizations to protect the confidentiality of sensitive information. Winscribe Dictation makes use of two levels of security: file encryption and HTTPS. There is also a comprehensive set of policy rules within the system for managing password protection, retention, and re-use; account lock out; and force password change.

Real time Monitoring and Reporting

Winscribe Dictation maintains a consolidated information store. This allows managers to monitor the status of the entire dictation and transcription process in real-time. In addition, reports can be produced assessing usage, productivity, and efficiency metrics, which can be used to identify potential bottlenecks, and to continually make improvements to the process.

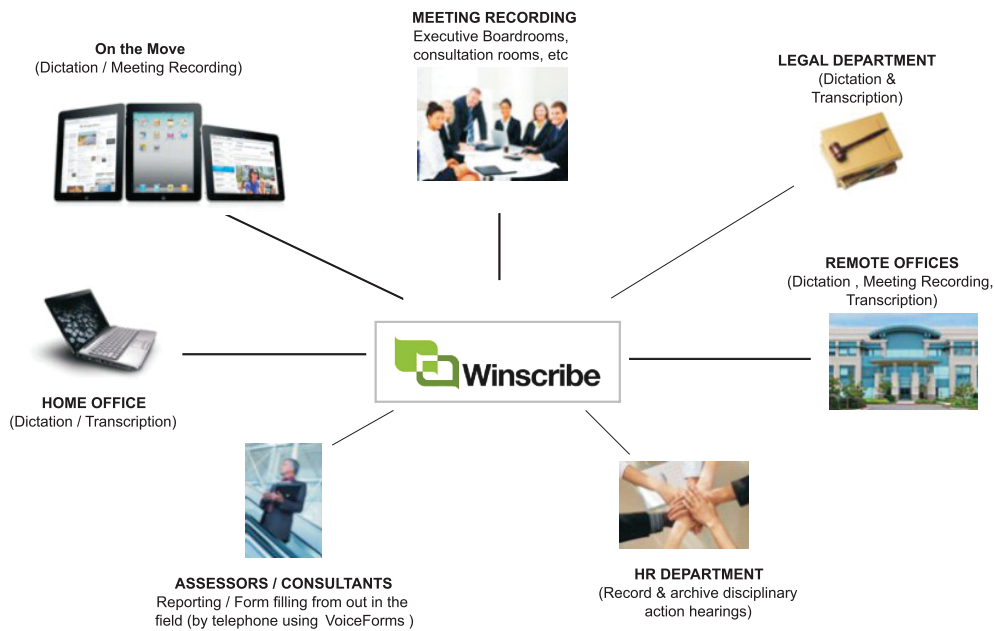
Winscribe's Hansard & Courtroom Recording

Winscribe's Hansard and courtroom recording systems facilitate the quick and accurate recording and transcription of parliamentary and courtroom sessions. The central server ensures that all audio content is recorded securely. Recordings can be segmented allowing the transcripts to be transcribed while in session. That way, participants get to leave the sessions with a transcript in hand. With all the benefits of Winscribe's digital recording solution, Hansard and Courtroom recording are invaluable solutions for government and legal institutions.

Benefits for Winscribe Typists

- Attach agenda or minutes to job
- Full job and department details available with each job.
- Integrates with popular Word processors.
- Scrollbar & position indicator to show current position in job.
- Notes field attached for each recording.
- Priority job notification.
- Increase/decrease playback speed with pitch control
- Foot Control and/or mouse/keyboard control for recording playback
- The number of Typists that can access the Winscribe server is only limited by the number of Concurrent Typists licenses available
- Retrieve completed jobs





Winscribe for Dictation

The Winscribe Author application allows for easy dictation using your desktop computer or notebook, securely over the Internet or network. Authors can use the Winscribe Author to view their work and enquire as to where their work is in the document cycle. Audio files and documents can be routed between author and secretary for draft document reviews, voice or text amendments and document signoffs, drastically reducing the amount of time spent producing the final document and providing a more efficient manner of working.

Each work type in Winscribe is designed with its own specific workflow therefore there is no need for the author to pick and choose which secretary or workgroup the dictation should be sent to for transcription. Each work type is also assigned with its own unique turnaround time, based on this turnaround time is where the job is placed in the transcription queue.

Winscribe for Mobile

Put your office in you pocket!

Dictation, speech recognition and document creation for mobile professionals.

Mobile communication is becoming the heart of business, as it allows business professionals the ability to quickly and accurately transmit important information. The Winscribe Professional mobile dictation app provides an intuitive and easy-to-use interface. Dictations can be created and sent with minimal clicks, and wireless connectivity with the Winscribe server ensures real-time updating and immediate transmission of dictations for traditional or speech recognised transcription.



Winscribe Professional works seamlessly with Winscribe's digital dictation workflow system, enabling users to send dictations securely from anywhere and monitor the progress of the transcription process. With options to route work directly to a secretary or transcription team, you have the power of choice in your hand. Dictations can be uploaded anywhere, anytime – with client demographics attached – ensuring document accuracy and accelerating the transcription process.



Winscribe fast facts

HISTORY.

Winscribe was first developed in 1995. Since then, the company has grown to be recognised as a global leader in the Voice Recording and Workflow Software market. The company has multiple offices in five countries and a network of over 100 authorised reseller partners worldwide.

VITAL STATISTICS.

Winscribe has over 3,500 customer organisations and a user base of more than 350,000 individuals across 25 different countries around the world.

SERVICES.

Customers in every major market have access to a full range of preparation, installation and after sales support services.

MAIN INDUSTRIES.

Legal, Healthcare, Law Enforcement, Insurance & Finance, Government, Transcription, Surveying & Property.

PARTNERSHIPS.

Winscribe holds many strategic and technology partnerships:

- Microsoft Gold Certified Partner
- Nuance Certified Integrator
- Citrix Partner
- BlackBerry Alliance Member
- Philips
- Grundig
- Olympus

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www.winscribe.com



Advantages with Winscribe

Offer more flexible work practices to staff

Ability to monitor status of your work

Secure recording or dictation from anywhere with instant transmittal to the transcriptionist

Ability to integrate with existing technologies

Streamline document management process

Winscribe offices

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Nationwide support

